

# Virginia Veterans Services Foundation Board of Trustees Meeting

**DRAFT**

American Legion Department Headquarters

1708 Commonwealth Avenue

Richmond, Virginia 23230

June 22, 2023

1:00 pm – 3:00 pm

## *Boxed Lunches available prior to the meeting*

- I. Opening of Meeting**, Pledge of Allegiance, Roll Call of Trustees, Quorum Determination, Introduction of Staff and Visitors, Approval of Agenda: *Paul Haughton, Board Chair* (5 minutes)
- II. Review and Approval of Minutes**
  - a. May 4, 2023, Board of Trustees Meeting minutes: *Board Chair* (5 minutes)
- III. Presentation:**
  - a. Proposed FY24 DVS Service Line Budget: *Mike Coleman* (20 minutes)
- IV. Reports:** (55 minutes)
  - a. Office of the Secretary of Veterans and Defense Affairs: *Secretary Craig Crenshaw* (5 minutes)
  - b. Board of Veterans Services (BVS): *Michael Dick, Chair* (5 minutes)
  - c. Joint Leadership Council (JLC): *Denice Williams, Chair* (5 minutes)
  - d. Department of Veterans Services (DVS): *Commissioner Daniel Gade* (5 minutes)
  - e. Virginia Veterans Services Foundation (VSF): *Karla Boughey, Executive Director* (5 minutes)
  - f. Nominating Committee: *Bruce Waxman, Chair* (5 minutes)
  - g. Development Committee: *John Esposito, Chair* (5 minutes)
  - h. Finance Committee: *Mike Coleman, Chair* (5 minutes)
  - i. Procedures and Policy Committee: *Jack Lanier, Chair* (5 minutes)
  - j. Agency 913 FY23 GF Spending report: *Tammy Davidson, VSF Treasurer, DVS CFO* (5 minutes)
  - k. FY24 Third Quarter Financial Report: *Kim Barton, DVS Deputy CFO* (5 minutes)
- V. Unfinished Business:** (15 minutes)
  - a. Proposed DVS VSF MOU: *Jack Lanier, P&P Committee Chair* (10 minutes)
  - b. Other Unfinished Business: *Board Chair* (5 minutes)
- VI. New Business:** (15 minutes)
  - a. Election of FY24 Board Officers: *Board Chair*
  - b. Approval of the FY23 Third Quarter Financial Report: *Board Chair*
  - c. Approval of FY23 DVS Service Line Budget: *Board Chair*
  - d. Other New Business: *Board Chair*
- VII. Public Comment Period** (5 minutes)
- VIII. Adjournment:**

Next Board Meeting: September 7, 2023, Location TBA